

FREE TAX PREPARATION



Get your taxes done right

by one of Samaritan House's tax experts,
and maximize your refund!

Making sense of confusing tax forms can be difficult. That's why Samaritan House offers free tax preparation for San Mateo County residents.

Again this year, Samaritan House will complete tax returns virtually. There will be no in-person appointments. Tax returns will be completed virtually using the Get Your Refund platform. This is a safe, secure way to send us all of your tax information. For more information about this process, please see the back of this flyer.

Get started early by gathering all necessary items. Here's what you'll need:

- A working phone number and email address
- Photo ID and either a Social Security Card OR ITIN for each person on your tax return
- W-2 for all jobs
- All 1099s, 1098s and any other tax forms
- Savings and checking account routing numbers for direct deposit

To start your tax return, visit:
GetYourRefund.org/SamHouse
You can start your tax return beginning late January.

Returns will be processed by Samaritan House from Feb. 5th through April 5th.



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GetYourRefund >



Tax Preparation Process & More Information

Tax Preparation Process

First, visit [GetYourRefund.org/SamHouse](https://getyourrefund.org/SamHouse) to start your tax return. There, you will answer tax-related questions and upload all required tax documents.

Next, a Samaritan House tax preparer will review your information and contact you to discuss any questions. Once that is complete, they will begin preparing your tax return.

When your tax return is finished, your tax preparer will setup a virtual meeting with you to review it. The tax return will be submitted only after you review it with your tax preparer and provide written consent to submit it.

During the various stages of completing your tax return, tax preparers will be able to call, email, or text you, should they have questions about your forms or information.

More Information:

- The Get Your Refund platform was designed in partnership with two local nonprofit organizations - Code for America and United Way Bay Area. This is a safe and secure way to send Samaritan House your tax documents. To learn more about the platform's privacy policies, visit their website: getyourrefund.org/privacy.
- You will need to have a phone number and be comfortable sending and receiving emails in order to participate in Samaritan House's tax services this year. This is due to the fact that all returns will be prepared virtually, so we need safe, reliable ways to contact you and send documents.
- If you need additional help using the Get Your Refund platform, or will not use our tax services this year and want additional resources, you can call us at **(650) 523-0804**.
- You can also call the front desk at Samaritan House for general resources or information: **(650) 347-3648**.